DEPARTMENT OF COMMERCE
SHYAM LAL COLLEGE, UNIVERSITY OF DELHI

Subject-   **Human Resource Management**   **Course & Sem   -   B.Com(H) Ill Sem Session - 2022-23**

S.N.	From	To	Topics
Week 1	26-Aug-22	27-Aug-22	Meaning, importance and scope of HRM
Week 2	29-Aug-22	03-Sep-22	Evolution of HRM; functions, status and competencies of HR manager;
Week 3	05-Sep-22	10-Sep-22	Human Resource Planning - quantitative and qualitative dimensions
Week 4	12-Sep-22	17-Sep-22	Job analysis job description and job specification; HR Policies
Week 5	19-Sep-22	24-Sep-22	Recruitment, selection, placement, induction, and socialization - an overview
Week 6	26-Sep-22	01-Oct-22	Developing Human Resources; Training - need, types, and evaluation
Week 7	03-Oct-22	08-Oct-22	Role specific and competency based training
Week 8	10-Oct-22	15-Oct-22	Performance appraisal- nature and objectives,
Week 9	17-Oct-22	22-Oct-22	methods of performance appraisal, potential appraisal
Week 10	24-Oct-22	29-Oct-22	employee counseling; Job changes transfers and promotions
Week 11	31-Oct-22	05-Nov-22	HR audit; Job evaluation
Week 12	07-Nov-22	12-Nov-22	Compensation concept and policies, base and supplementary compensation,
Week 13	14-Nov-22	19-Nov-22	performance linked compensation individual, group and organisation level.
Week 14	21-Nov-22	26-Nov-22	Employee health and safety, employee welfare, social security (excluding legal provisions); Grievance handling and redressal;
Week 15	28-Nov-22	03-Dec-22	Industrial disputes and settlement machinery; Emerging issues and challenges of HRM- employee empowerment,
Week 16	05-Dec-22	10-Dec-22	downsizing, work- life balance, use of technology in HRM functions; c-HRM, green-HRM, outsourcing HRM, ethics in HRM (surveillance vs. privacy).

Teaching Methods :   Group Discussions
Flip Classroom
Lecture Method
Presentations