

29.04.2022

To
The Principal
Shyam Lal College
University of Delhi

INCOMING

DAK

Diary No... 5548

Dt. 29/4/2022

Disposal to... Adm. So. Adm. / Somn. Jho
AW

Subject: Seeking permission for conducting the internal practical examination in computer lab 1 & 2

Respected Sir,

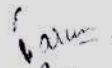
I am writing this letter for seeking permission for the booking of the computer lab-1 & 2, for conducting the internal practical examination of the practical subject named "**E-filing of Return**" in the month of May. Details are as follows

Basis	Details
Subject	E-filing of Return
Paper code	BCH-4.5 (e)
Course	B.Com (H)
Year	2 nd Year
Semester	4 th semester
Tentative Date of examination	9 th and 10 th May
Duration of examination	2 Hour

Kindly allow the permission for conducting the internal examination in computer lab-1 & 2.

Thank you for your time and consideration of this request.

Yours faithfully,


Varun Panwar
Assistant Professor
Department of Commerce
Shyam Lal College
University of Delhi
Mobile: 9990511171