

Ref.No:SLC./IQAC./2020./...

27th, May, 2020

MINUTES

A meeting of AQAR team under the Chairmanship of Prof. Rabi Narayan Kar, Professor Principal was held on May, 27th 2020 in the Board Room and through zoom platform

The following members were present: -

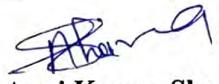
1. Dr. Kusha Tiwari
2. Dr. Anuj Kumar Sharma
3. Dr. Sunaina Zutshi
4. Dr. Neelam Dabas

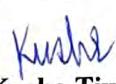
The following discussions were held: -

1. The convener and the members discussed the data to be incorporated in different criteria with the help of administration.
2. The Convener and the members discussed about the quality initiatives taken by IQAC during the year for promoting quality culture. It was unanimously discussed that finalization of AQAR should be done by July 2020.


(Dr. Sunaina Zutshi)
Member


(Dr. Neelam Dabas)
Member


(Dr. Anuj Kumar Sharma)
Member


(Dr. Kusha Tiwari)
Convener


(Prof. Rabi Narayan Kar)
Principal

Ref.No:SLC./IQAC./2020./...

June 10th 2020

MINUTES

A meeting of AQAR team under the Chairmanship of Prof. Rabi Narayan Kar, Professor-Principal was held on June 10th 2020 in the Board Room and through Zoom platform.

The following members were present: -

1. Dr. Kusha Tiwari
2. Dr. Anuj Kumar Sharma
3. Dr. Sunaina Zutshi
4. Dr. Neelam Dabas

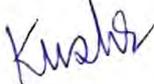
The following discussions were held: -

1. The members updated the chairperson about the progress of uploading of AQAR data on NAAC portal
2. The members reassured the chairperson of uploading entire AQAR by July 2021.


(Dr. Sunaina Zutshi)
Member


(Dr. Neelam Dabas)
Member


(Dr. Anuj Kumar Sharma)
Member


(Dr. Kusha Tiwari)
Convenor


(Prof. Rabi Narayan Kar)
Principal

Address: G.T. Road, Shahdara, Delhi-110032
Phone: 011-22324086, Fax No. 011-22322201,

Email: slcm@shyamlal.du.ac.in Website: www.slc.du.ac.in

March 17, 2021

Ref.No:SLC./IQAC./2021./...

MINUTES

A meeting of IQAC under the Chairmanship of Dr. Rabi Narayan Kar, Professor-Principal was held on Wednesday i.e. March 17, 2021 at 12:30 p.m. in Board room. All the following members were present:-

1. Dr. Kusha Tiwari, IQAC Convener
2. Dr. Gayatri Chaturvedi, Assistant Professor, Member *G. Chaturvedi*
3. Dr. Sitaram Kumbhar, Assistant Professor, Member
4. Dr. Kavita Arora, Assistant Professor, Member
5. Mr. Atul Kumar Jain, Administrative Officer
6. Ms. Neelam Dabas, Associate Member *Neelam*
7. Dr. Anuj Kumar Sharma, Associate Member
8. Dr. Sunaina Zutshi, Associate Member *SZ*
9. Mr. Rahul Tomar, Associate Member

The following discussions were held:-

1. The Chairperson emphasized the members for submission of respective AQAR Criteria latest by 31.03.2021 and the members unanimously agreed to submit by the same. The Chairperson also apprised the members that after submission of the 2019-2020 AQAR Criteria, the preparation for the submission of next cycle i.e. 2020-21 AQAR Criteria should be initiated.
2. The Chairperson congratulated the IQAC team for the commendable work done in successfully organizing the National Student Centric Seminar on "NEP 2020-A New Paradigm to Empower

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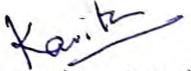
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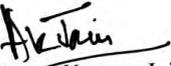
India" on 16th February, 2021. Further, the result of Students presentations held at the National Seminar was declared.

3. The IQAC Coordinator floated the idea of forming the NEP Task Force and also including internal and external students from other institutions as well and all the members unanimously agreed upon.
4. The IQAC Coordinator also suggested introduction of New Courses for Students like Creative Writing, Spoken English etc. in collaboration with other reputed organizations.
4. The IQAC Coordinator invited ideas for multidisciplinary Innovative Projects for students in collaboration with Institute Innovation Council (IIC) and E-Cell and Start-Up Policy for students in collaboration with Centre for Skill Development. It was further deliberated upon to give internship to students for doing various projects.
5. All the members of the IQAC requested the Chairperson to make College Library a more compact unit for the next cycle of NAAC.


(Dr. Gayatri Chaturvedi)


(Dr. Sitaram Kumbhar)

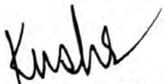

(Dr. Kavita Arora)

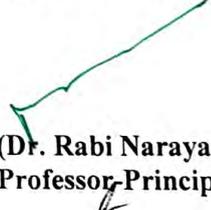

(Atul Kumar Jain)


(Neelam Dabas)


(Dr. Anuj Kumar Sharma)


(Rahul Tomar)


(Dr. Kusha Tiwari)
IQAC -Coordinator


(Dr. Rabi Narayan Kar)
Professor-Principal

Address: G.T. Road, Shahdara, Delhi-110032
Phone: 011-22324086, Fax No. 011-22322201,

Email: slcm@shyamlal.du.ac.in Website: www.slc.du.ac.in



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29/05/2020

Ref.No: SLC/IQAC./2020./...

Minutes

A meeting of the IQAC was held on Google meet at 12:30 p.m. on 29/05/2020 under the Chairmanship of Prof. Rabi Narayan Kar, Principal. The following members were present (Online):-

1. Prof. Rabi Narayan Kar, Principal(In-chair)
2. Dr. Kusha Tiwari, Convenor-IQAC
3. Dr. Gayatri Chaturvedi, Assistant Professor, Member
4. Dr. Arkaja Goswami, Assistant Professor, Member
5. Dr. Samrender Kumar, Assistant Professor, Member
6. Dr. Sitaram Kumbhar, Assistant Professor, Member
7. Dr. Kavita Arora, Assistant Professor, Member
7. Dr. Ashu Gupta, Assistant Professor, Member
8. Mr. Jagat Singh Chauhan, Administrative Officer

The following discussions were held:-

1. The Convenor IQAC proposed for hosting one day International Webinar on "Proactive Governance and Policy Implementations in the Times of Covid 19" on 5th June, 2020. The proposal was approved by the Chairperson and all the members unanimously agreed for the same and assured their full cooperation for successful organizing of the same.
2. It was also proposed by Convenor IQAC to hold one day Webinar on the topic "Financial Literacy for Women in the Times of Covid - 19" in collaboration with Unnat Bharat Abhiyan (in Hindi Language as the same is widely spoken in 05 villages adopted by SLC under UBA) and it was decided that Mrs. Jayshree, MD Sewa bank would be approached as a resource person for the same and the webinar would be organized as per the date suitable to her.
3. It was also discussed and unanimously decided to hold one day online workshop for Smart Office Training (Work from Home) for Non-teaching employees of the College. Mr. J.S. Chauhan was requested to examine the modalities for the same.
4. It was once again reiterated by the Chairperson for timely submission of AQAR Criteria.

The meeting ended with a vote of thanks to the chair.


(Dr. Kusha Tiwari)
Convenor-IQAC


(Dr. Rabi Narayan Kar)
Professor-Principal

Address: G.T. Road, Shahdara, Delhi-110032
Phone: 011-22324086, Fax No. 011-22322201,

Email: slcm@shyamlal.du.ac.in Website: www.slc.du.ac.in



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April 7, 2021

Ref.NO:SLC./Result-Analysis./Science

Minutes

An online joint meeting of Science Department (Physics, Chemistry and Mathematics) with IQAC was held today i.e. Wednesday, 7th April, 2021 at 1:30 p.m.

The following decisions were taken:-

1. In view of the recent worsening of pandemic situation, a review of classes was done and the TICs and teachers assured the Chairperson about progress of classes on schedule & timely completion of course. It was reemphasized on completion of course as per Time-table in the stipulated timeframe of the semester.
2. The Chairperson emphasised on evaluation of OBE scripts by all the faculty members and they were also requested to check their E-mail Id's and check their respective DU OBE Portal and ensure there are no pending OBE Scripts.
3. Result analysis of B.Sc. (Phy.Sc.), Chemistry (Hons.) and Mathematics (Hons.) was carried out and the Chairperson requested the Teacher-In-Charges of the respective departments to hold Departmental meetings to deliberate in depth to carryout paper-wise result analysis and to suggest methods for improving the same and intimate the same to the Chairperson.
4. It was unanimously decided to schedule remedial classes for slow learners and upload the schedule of the same urgently on the College Website.
5. The Chairperson emphasised on effective Mentoring and Counselling of students in these precarious times and incorporating innovative methods for the same in the best interest of the students.
6. The Chairperson emphasised that the office and teacher Mentors should keep a tab on students who miss their Semester Examinations and thus may turn-out to be potential dropouts. It was discussed that the office shall provide the list of such students, Course-wise to the Teacher-In-Charges for appropriate counselling and mentoring.

The meeting ended with a vote of thanks to the chair.

(Dr. Rabi Narayan Kar)
Professor-Principal

Address: G.T. Road, Shahdara, Delhi-110032
Phone: 011-22324086, Fax No. 011-22322201,

Email: slcm@shyamlal.du.ac.in Website: www.slc.du.ac.in



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Ref.NO:SLC./Result-Analysis./Commerce/ Economics/Hindi/

April 12, 2021

Minutes

An online joint meeting of Department of Commerce , Economics and Hindi with IQAC was held today i.e. Wednesday, 12th April, 2021 at 12:30 p.m.

The following decisions were taken:-

1. In view of the recent worsening of pandemic situation, a review of classes was done and the TICs and teachers assured the Chairperson about progress of classes on schedule & timely completion of course. It was reemphasized on completion of course as per Time-table in the stipulated timeframe of the semester.
2. The Chairperson emphasised on evaluation of OBE scripts by all the faculty members and they were also requested to check their E-mail Id's and check their respective DU OBE Portal and ensure there are no pending OBE Scripts.
3. Result analysis of B.Com , B.Com (Hons.), Economics (Hons.) and Hindi (Hons.) was carried out and the Chairperson requested the Teacher-In-Charges of the respective departments to hold Departmental meetings to deliberate in depth to carryout paper-wise result analysis and to suggest methods for improving the same and intimate the same to the Chairperson.
4. It was unanimously decided to schedule remedial classes for slow learners and upload the schedule of the same urgently on the College Website.
5. The Chairperson emphasised on effective Mentoring and Counselling of students in these precarious times and incorporating innovative methods for the same in the best interest of the students.
6. The Chairperson emphasised that the office and teacher Mentors should keep a tab on students who miss their Semester Examinations and thus may turn-out to be potential dropouts. It was discussed that the office shall provide the list of such students, Course-wise to the Teacher-In-Charges for appropriate counselling and mentoring.

The meeting ended with a vote of thanks to the chair.

(Dr. Rabi Narayan Kar)
Professor-Principal

Address: G.T. Road, Shahdara, Delhi-110032
Phone: 011-22324086, Fax No. 011-22322201,

Email: slcm@shyamlal.du.ac.in Website: www.slc.du.ac.in



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Ref.NO:SLC./Result-Analysis./Eng-History-Pol.Science-B.A. (Prog.)

April 15, 2021

Minutes

An online joint meeting of Department of English, History and Political Science with IQAC was held today i.e. Thursday, 15th April, 2021 at 12:30 p.m.

The following decisions were taken:-

1. In view of the recent worsening of pandemic situation, a review of classes was done and the TICs and teachers assured the Chairperson about progress of classes on schedule & timely completion of course. It was reemphasized on completion of course as per Time-table in the stipulated timeframe of the semester.
2. The Chairperson emphasised on evaluation of OBE scripts by all the faculty members and they were also requested to check their E-mail Id's and check their respective DU OBE Portal and ensure there are no pending OBE Scripts.
3. Result analysis of English, History, Political Science and B.A. (Prog.) was carried out and the Chairperson requested the Teacher-In-Charges of the respective departments to hold Departmental meetings to deliberate in depth to carryout paper-wise result analysis and to suggest methods for improving the same and intimate the same to the Chairperson.
4. It was unanimously decided to schedule remedial classes for slow learners and upload the schedule of the same urgently on the College Website.
5. The Chairperson emphasised on effective Mentoring and Counselling of students in these precarious times and incorporating innovative methods for the same in the best interest of the students.
6. The Chairperson emphasised that the office and teacher Mentors should keep a tab on students who miss their Semester Examinations and thus may turn-out to be potential dropouts. It was discussed that the office shall provide the list of such students, Course-wise to the Teacher-In-Charges for appropriate counselling and mentoring.

The meeting ended with a vote of thanks to the chair.

(Dr. Rabi Narayan Kar)
Professor-Principal

Address: G.T. Road, Shahdara, Delhi-110032
Phone: 011-22324086, Fax No. 011-22322201,

Email: slcm@shyamlal.du.ac.in Website: www.slc.du.ac.in



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Ref.No:SLC./IQAC./2021./

June 1, 2021

MINUTES

A meeting of the IQAC was held today i.e. 01.06.2021 p.m. at 4:30 p.m. on ZOOM meeting platform under the Chairmanship of Prof, Rabi Narayan Kar, Principal. All the following members were present:-

1. Dr. Kusha Tiwari, Associate Professor, IQAC Convener
2. Dr. Neena Shireesh, Associate professor, Spl. Invitee
3. Dr. Vinod Sharma, Associate professor, Spl. Invitee
4. Dr. Arkaja Goswami, Associate Professor, Member
5. Dr. Ashu Gupta, Associate Professor, Member
6. Dr. Samrendra Kumar, Assistant Professor, Member
7. Dr. Parbhat Sharma, Assistant Professor, Spl. Invitee
8. Dr. Neelam Dabas, Associate Member
9. Dr. Sunaina Zutshi, Associate Member
10. Dr. Anuj Kumar Sharma, Associate Member
11. Mr. Rahul Tomar, Associate Member
12. Mr. Sushil Kumar, Associate Member

The following discussions were held:

1. Dr. Kusha Tiwari, Convener IQAC apprised the Chairperson that process of reviewing of AQAR 2019-20 is underway and AQAR shall will be submitted by 10/06/2021. She also apprised the Chairperson that the information pertaining to Library is still pending. The Chairperson emphasised that the authenticity of data furnished in AQAR should be duly verified and also reiterated that the work for collection of data for AQAR 2020-21 should also be accelerated.
2. She also briefed about Covid responsive initiatives by IQAC. The Convener also informed about the project 'Anutosh' initiated by IQAC to reach out & help students and neighbourhood as a COVID responsive initiative which was appreciated by all.
3. The College administration was directed to prepare a list of faculty members who have till date not provided their individual achievements, updated faculty Performa and a reminder for furnishing of the same to be sent.

Address: G.T. Road, Shahdara, Delhi-110032

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4. The Chairperson invited for ideas for a long term plan for 2021-21 along with holistic plans/ideas towards the betterment of Institution and further, emphasised on encouraging students for multidisciplinary projects on socially relevant issues.
5. The Chairperson also emphasised on the faculties for uploading videos of their lectures on the College website for greater visibility and inclusivity of a larger student base.

The meeting ended with a vote of thanks to the chair.

(Dr. Kusha Tiwari)
Convenor-IQAC

(Dr. Rabi Narayan Kar)
Professor-Principal

Address: G.T. Road, Shahdara, Delhi-110032

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Ref.No SLC./Apex-IQAC-Alumni./2021./...

January 22, 2021

MINUTES

A meeting of the Secretary Staff Council, TIC's (Apex), IQAC and Alumni Affairs Committee under the Chairmanship of Dr. Rabi Narayan Kar, Professor-Principal was held on 22.01.2021 at 12:30 p.m. in Board Room. The following members attended the same:-

1. Mr. Pankaj Kumar Chaudhary, Secretary Staff Council
2. Dr. Rakesh Kumar Meena, Teacher-In-Charge, Department of Hindi
3. Dr. Rajeshwari, Teacher-In-Charge, Department of English
4. Dr. Narendra Singh, Teacher-In-Charge, Department of Physics
5. Dr. Arkaja Goswami, Teacher-In-Charge, Department of Chemistry & Member IQAC
6. Mr. Balram Kindra, Teacher-In-Charge, Department of Mathematics
7. Dr. Jasvir Singh, Teacher-In-Charge Department of Commerce
8. Dr. Supriti Mishra, Teacher-In-Charge, Department of Economics & Member- Alumni Affairs Committee
9. Dr. Neena Shireesh, Teacher-In-Charge, Department of Political Science
10. Dr. Rohan Mandal, Teacher-In-Charge, Department of History
10. Dr. Gayatri Chaturvedi, Convener, B.A. (Prog.) & Member IQAC
11. Mr. V.S. Jaggi, Teacher-In-Charge, Department of Physical Education & Member- Alumni Affairs Committee
12. Dr. Kusha Tiwari, Convener, IQAC
13. Dr. Ruchika Ramakrishnan, Advisor, Alumni Affairs Committee
14. Dr. Ashu Gupta-Member IQAC
15. Dr. Kavita Arora- Member IQAC
16. Dr. Samrendra Kumar Member IQAC
17. Dr. Sita Ram Kumbhar Member IQAC
18. Dr. Narendra Singh, Member- Alumni Affairs Committee
19. Mr. Abbasuddin Tapadar, Member- Alumni Affairs Committee
21. Mr. Atul Kumar Jain, Administrative Officer (Offg.)
22. Mr. Rahul Tomar, Associate Member- IQAC
23. Mr. Sushil Kumar, Associate Member- IQAC
24. Dr. Anuj Kumar Sharma, Associate Member- IQAC
25. Dr. Neelam Dabbas, Associate Member- IQAC
26. Dr. Vivekanand Nartam, Associate Member- IQAC
27. Dr. Sunaina Zutshi, Associate Member- IQAC

The following decisions were taken:-

1. A stock taking was done for overall improvements in Academics and to increase the visibility of College in Social Media and accordingly following faculty members were assigned handling of

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following Social media accounts and they will take the feed from the College Administration to place in Social Media:-

- a) Twitter: Mr. Tarun Shankar, Dr. Supriti Mishra, Assistant Professor-Department of Economics and Ms. Shivali Kharbanda, Assistant Professor-Department of English
- b) Instagram: Dr. Kusha Tiwari, Assistant Professor-Department of English
- c) Facebook: Dr. Ruchika Ramkrishnan and Ms. Swati, Assistant Professor-Department of Commerce

It was also unanimously decided that all the Departments shall schedule their Alumni Departmental Meeting within first week of February and submit the Minutes of the same in College Office latest by 06.02.2021.

2. The Chairperson floated the idea of celebrating "Yamuna Festival: Cultural Transition of Delhi". Ms. Shivali Kharbanda, Mr. Abbasudin Tapadar along with Dr. Jasvir Singh- NSS Coordinator was given responsibility to prepare the modalities of organizing the Yamuna Festival in February. Further, Mr. Pankaj Kumar Chaudhary, Dr. Gayatri Chaturvedi, Dr. Rohan Mandal volunteered to contribute in organizing of aforementioned event.

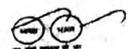
3. The Chairperson apprised the members that IQAC along with UBA of SLC is organizing a National Student Centric Seminar on - "NEP 2020-A New Paradigm to Empower India" on 16th February, 2021. All the TICs were also asked to chalk out the roadmap for implementation of New Education Policy (NEP) and intimate the same to College Administration. It was also unanimously decided to constitute NEP task force.

4. The Chairperson put emphasis on timely submission of duly filled Faculty Performa and Immovable Property Return form latest by 30.01.2021.

5. The SOP's for resuming physical classes in College were discussed and the following points were decided for the same:-

- a. Practical Classes shall be organized strictly in accordance with University of Delhi SOP and in small batches.
- b. A consent form needs to be filled up by each 3rd year student that he/she wishes to physically attend the College for practicals and is purely voluntary.
- c. A batch size of not more than 25 students is to be fixed to attend practicals. Course-wise weekly day is to be prefixed for every subject and under supervision of a teacher.

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- Other students' desires of visiting College need to fill up a consent form and be allowed in the campus only when the concerned teacher permits.
 - Large Classrooms are to be engaged with prior sanitization and following of all COVID-19 protocols as notified by Ministry of Health and Family Welfare.
 - Any other teacher desires to meet the classes physically shall have to seek prior permission of the administration.
 - Sports activities may be resumed as per standard protocol.
6. The Chairperson apprised the members that in current unprecedented times it is very difficult to collect information as and when required by University of Delhi, UGC or any other Statutory Body and since the nature of information required by these statutory bodies is on urgent basis, it was unanimously decided to connect all TIC's, Nodal Officers, IQAC Convenor and OBE Coordinator through Google Task Sheets for seamless working of College affairs.
7. Lastly, the Chairperson emphasized that all the faculty members must take classes as per the official Time-table and in case of some emergency rescheduling of classes must be preauthorized from College Administration.

(Dr. Rabi Narayan Kar)
Professor-Principal

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Ref.No:SLC./Misc./2021./...

September 6, 2021

MINUTES

A joint meeting of the Head(s) of Centres and Societies with IQAC, Convenor for preparation of 2nd Cycle of NAAC was held on September 6, 2021 at 12:00 noon in Board room. Following were present:

1. Mr. Sanoj Kumar Chaudhary, Secretary Staff Council
2. Prof. Kusha Tiwari- Convenor- WDC & IQAC
3. Dr. Neena Shireesh-Convenor, Gandhi Study Circle
4. Dr. Vinod Kumar- Convenor, Equal Opportunity Cell
5. Dr. Ashu Gupta- Convenor-DBT Star College (B. V. S.)
6. Dr. Ruchika Ramakrishnan- Convenor, CIISD
7. Dr. Bharat Garg- Convenor, E-Cell
8. Dr. Monika Goyal-Convenor, IIC
9. Dr. Seema Dabas- Convenor, CHD
10. Dr. Supriti Mishra- Convenor, Fine Arts (Non-performing)
11. Mr. Pawan Kumar Adewa, Convenor, Placement Cell
12. Dr. Rohan Mandal- Convenor, Ambedkar study Circle
13. Mr. Pankaj Kumar Chaudhary- Convenor, Eco-Club
14. Mr. Abbasudin Tapadar- Convenor, Jharoka
15. Mr. Nishnat Kumar Singh-Convenor, Debating Society
16. Mr. Atul Kumar Jain- Administrative Officer (Offtg.)

The following decisions were taken: -

1. The IQAC Convenor apprised members about upcoming 2nd Cycle of NAAC and for preparation of the same, a calendar of annual activities of all centres and societies for quality programmes must be prepared along with prior approval for organizing the said events must be sought from competent authority.
2. The Chairperson apprised all the members that Reports and Geotagged Photographs of all events of Societies and Centres of last 5 years must be uploaded on the College Website. The Convenors and heads of the societies and centres must ensure the same. The same process should be followed in future events as well along with the Attendance of all participants in the event. All the members unanimously agreed for the same.

3. In order to promote a culture of team spirit, it was unanimously decided that No position shall be allotted to students' member of Society and Centre and all should work as a Team for grooming students.

4. All the members assured of full cooperation for 2nd Cycle of NAAC.

The meeting ended with a vote of thanks to the Chair.

(Mr. Sanoj Kumar Chaudhary)

(Prof. Kusha Tiwari)

(Dr. Neena Shireesh)

(Dr. Vinod Kumar)

(Dr. Ashu Gupta)

(Dr. Ruchika Ramakrishnan)

(Dr. Bharat Garg)

(Dr. Monika Goyal) (Dr. Seema Dabas)

(Dr. Supriti Mishra)

(Mr. Pawan Kumar Adewa)

(Dr. Rohan Mandal)

(Mr. Pankaj Kumar Chaudhary)

(Mr. Abbasudin Tapadar)

(Mr. Nishnat Kumar Singh)

(Mr. Atul Kumar Jain)

(Dr. Rabi Narayan Kar)
Professor-Principal