



SLC/AD/2024/ \_\_\_\_\_

May 31, 2024

### NOTICE

**Subject:** Invitation for 'Expression of Interest' (EOI) for rendering Architectural/ Engineering Consultancy Services:

Shyam Lal College (SLC) a prestigious institute for imparting education at UG/PG level in the Country hereby invites 'Expression of Interest' (EOI) for rendering Architectural/ Engineering Consultancy Services for various infrastructural works in the College.

EOI are invited from only reputed Architects and Architectural Firms only registered with the Council of Architects with experience and distinctions in designing educational institutions. The Scope would include conceptualizing and rendering Architectural/ Engineering Consultancy Services including the following scope of work.

#### Scope of work

1. Architectural, Civil & Structural Services, design and detailing of infrastructural projects (available in the office).
2. Preparation of Conceptual drawings, estimates, detailed estimates and tender specifications & BOQ and processing of tender, detailed working drawings.
3. Routine maintenance works of civil nature viz. cement concreting, brick/ stone masonry, flooring, sewage and water lines masonry, paving, aluminum works, MS fabrication works, white – wash , painting, wooden works etc. in the College campus.
4. Measurement verification & Certification of bills of contractors from quality and quantity point of view.

#### How to apply

Sealed proposal along with the required documents in prescribed proforma, as par **Annexure – A**, Super scribed with 'Expression of Interest' (EOI) for rendering Architectural/ Engineering Consultancy Services: on the top of the covering envelops is to be submitted to the **Principal Shyam Lal College Shahdara Delhi – 110032**

The EOI with a complete profile of its professionals, registrations particulars, and list of executed projects/jobs (Including thereof similar nature) may be submitted at the following address latest by **June 10, 2024** by post or personally.

The EOI In person should be submitted to the Administrative Officer in the college office latest by **June 10, 2024** between 10:00 AM to 4:00 PM on all working days.

Before quoting consultancy charges/percentage the interested bidders may visit College on any working day between 10:00 AM to 4: 00 PM to inspect and access the scope of work. Incomplete and late EOI are liable to be summarily rejected.

**Principal  
Shyam Lal College**

Copy To: College website

Address: G.T. Road, Shahdara, Delhi - 110032  
Phone: 011- 35016514  
Email: [slcm@shyamlal.du.ac.in](mailto:slcm@shyamlal.du.ac.in) Website: [www.slc.du.ac.in](http://www.slc.du.ac.in)



(To be furnished in official Letter Head of the Agency)

Annexure- A

FORMAT FOR INVITING EXPRESSION OF INTEREST (EOL)  
FOR RENDERING ARCHITECTURAL/ENGINEERING CONSULTANCY  
SERVICES

Sr. No.	Description	Particulars
1.	Name of firm / company	
2.	Legal status of firm/ company (i.e. sole proprietorship / partnership firm / registered company)	
3.	Date of establishment (number of years in business)	
4.	Full address with email and phone contacts (Documentary proof of address must be attached)	
5.	Name of the Proprietor/ Director/ authorized representative	
6.	Designation/ capacity (Proprietor/ Director/ Official)	
7.	Contact Phone Number	
8.	Email	
9.	Consultancy charges/percentage	
10.	Details of registration under the Income Tax Laws, GST, ESI, EPF etc.	
11.	Details of Annual Turnover (in Rs.) during the last three financial years (Attach separately in details)	
12.	Any other information	

Signature with seal